



HAWAIIAN MISSION ACADEMY, K-8

1415 Makiki Street Honolulu, HI 96814 (808) 949-2033 www.hmeischool.com

REFERENCE FORM

Student Name: _____

Parent's Name: _____ Phone: _____

Place a postage stamp on the reverse side before giving or mailing one form to each of the following persons; (1) Principal, (2) Teacher, (3) Pastor or Counselor. (If one of these is not available, select another church, school or community leader who knows your child well enough to fill out this form.) ***Your application will not be processed until these references have been returned to HMEI.***

INSTRUCTIONS TO REFERENCE: Please give the applicant a rating on each of the characteristics below. Place rating number in the extreme right column. (If you are unable to make a judgment, place “?” in the rating column.) *This information will be kept confidential for use in the admissions process, will not become part of permanent records and will not be available for student review.*

Characteristics	1	2	3	4	Rating
Health	weak, often incapacitated	low vitality	good, average health	vigorous health	
Personal Appearance	undesirable	careless	neat, clean	well-groomed	
Influence upon Associates	detrimental	passive	helpful	positive influence	
Integrity	dishonest; steals/cheats	questionable at times	basically honest	trustworthy and honest	
Friendships	no standards of choice	careless in choice	usually discriminates	chooses friends with high standards	
Social Relationships	disliked	small circle of friends	generally well-liked	exceptionally	
Judgment	poor sense of values	jumps to conclusions	good common sense	uses good judgment	
Reliability, Trustworthiness	often irresponsible	must be supervised	dependable	conscientious & reliable	
Industry	lazy	“gets by”	works well	ambitious	
Cooperation	self-centered	cooperates at times	cooperative	good team player	
Emotional Stability	tense, excitable, often loses control	occasionally over-emotional, moody	fairly well balanced	self-controlled, serene, happy	
Spiritual interest	negative	passive	participates	active, leader	
Intellectual ability	below average	average	above average	superior	

How long have you known applicant? _____ In what relationship? _____

To your knowledge, has the applicant used any of the following things during the past year?

- Alcoholic beverage yes no
- Tobacco yes no
- Illegal Drugs yes no

Please note any disciplinary action, censure, suspension, expulsion, arrest or probation:

Based on character alone, this applicant is:

- Highly recommended Recommended Recommended on a probationary basis Not Recommended

Date: _____ Signature: _____ Position: _____

Address: _____ Phone: _____

Place
Postage
Stamp Here

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