



HAWAIIAN MISSION ACADEMY, K-8

1415 Makiki Street Honolulu, HI 96814 (808) 949-2033 www.hmak12.org

Dear Applicant,

Thank you for your interest in Hawaiian Mission Academy, Grades K-8. Enclosed are the *application form, and reference forms.*

The following are the steps in the admission process:

1. Your completed application form, \$50* application fee (non-refundable), a copy of a recent report card, current standardized test results, and the original birth certificate (we will make a copy and give the original back to you).
2. Have the appropriate people (i.e., school principal, teacher and pastor or school counselor) complete the reference forms (these will be mailed or faxed to us by the person filling out the forms).
3. Entrance test and interview will be scheduled.
4. Decision on acceptance/non-acceptance will be made after steps 1-3 are completed.

Upon receipt of acceptance by letter you may proceed with registration. The following are required to complete the registration process:

- TB test results
- Immunization/Health records (Form 14)
- Physical exam results
- Completed Registration forms
- \$250 Comprehensive fee* (per student)
- \$235.52 Tuition Recovery Insurance* – unless year is paid in advance (per student)
- First installment of monthly tuition
- The required uniforms must be ordered

If you have additional questions about our school, or if you need help with any of the steps above, please call me at 949-2033.

Thank you again for your inquiry. We look forward to hearing from you soon.

Sincerely,

Graciela S. Leal
Secretary/Registrar